IMPLEMENTATION ACTIVITIES & TIMELINES

The following chart suggests activities and timelines for the planning phase:

ACTIVITIES/MONTH	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Establish a core team												
Introduce the implementation initiative												
Identify organizational capacity for change												
Develop senior management charter												
Identify organizational readiness for change												
Training on implementation science												
Communication with stakeholders												
Regular team meetings												
Assessing evidence												
Building staff readiness												
Leadership support												
Process and system adjustment												
Develop evaluation framework												
Discuss fidelity measure and sustainability plan												
Establish implementation team												
Develop implementation plan												
Fine tune budget for phase 2												
Update implementation capacity checklis												

Activities

- Establish a core team: from month 1 to month 2
- Introduce the implementation initiative: from month 1 to month 3
- Identify organizational capacity for change: from month 1 to month 3
- Develop senior management charter: from month 1 to month 3
- Identify organizational readiness for change: from month 1 to month 6
- Training on implementation science: from month 4 to month 11
- Communication with stakeholders: from month 1 to month 12
- Regular team meetings: from month 1 to month 12
- Accessing evidence: from month 3 to month 10
- Building staff readiness: from month 1 to month 12
- Leadership support: from month 1 to month 12
- Process and system adjustment: from month 5 to month 12
- Develop evaluation framework: from month 7 to month 12
- Discuss fidelity measure and sustainability plan: from month 7 to month 12
- Establish implementation team: from month 9 to month 12
- Develop implementation plan: from month 9 to month 12
- Fine tune budget for phase 2: from month 10 to month 12
- Update implementation capacity checklist: from month 10 to month 12